Duke Acronyms

An ABC Guide to Duke

Log in (upper right corner) to update or add acronyms.

A

A&S: Arts & Sciences
AAAC: Alumni Admissions Advisory Committee
AAHRPP: Association for the Accreditation of Human Research Protection Programs
ABMT: Adult Bone Marrow Transplant
ABN: Advance Beneficiary Notification
ACA: Affordable Care Act (federal law)
ACC: Audit and Compliance Committee (of the Duke University Board of Trustees)
ACD: Automated Call Distribution
ACE: Analytics Center of Excellence (in DHTS)
ACH: Automated Clearing House
ACIR: Advisory Committee on Investment Responsibility
ACL: Access Control List
ACNO: Associate Chief Nursing Officer
ACO: Accountable Care Organization
ACOp: Administrative Conflict of Interest
ACP: Advance Care Planning
ADA: Americans with Disabilities Act (federal law)
ADF: American Dance Festival
ADFC: Adjusted Direct Fixed Cost
ADG: Administrative Development Group
ADIC: Adjusted Indirect Variable Cost
ADJ: Adjustment
ADP: Automated Data Processing
ADR: Alumni and Development Records
ADS: Application and Database Services (in OIT)
AERI: Albert Eye Research Institute (at Duke Eye Center)
AES: IDX application Enhancement System
AFS: Andrew File System
AGI: Adjusted Gross Income
AGM: Advanced Grants Management
AHEAD: Academy for Health Professions Education and Academic Development
AHEC: Area Health Education Centers
AMP: Award Management Portal
AMT: Award Management Team
ANSI: American National Standards Institute
AOC: Administrator on Call
A/P: Accounts Payable
APC: Ambulatory Payment Classification
APC: Accounts Payable Check Request
APG: Ambulatory Payment Groups
API: Duke uses 3 API software systems: Time & Attendance, Staffing & Scheduling, and EdTrack
APM: Application Performance Management
APP: Advanced Practice Provider
APT: Appointments, Promotions and Tenure
A/R: Accounts Receivable
ARPM: Assistant Research Practice Manager
ASA: Accounting Systems Administration
ASC: Ambulatory Surgery Center
ASCE: American Society of Civil Engineers
ASCII: American Standard Code for Information Interchange
ASIST: Advancing Scientific Integrity, Services and Training (eff 2019, part of DOSI)
ASM: Administrative Systems Management
ATB: Aged Trial Balance
ATBS: Aged Trial Balance Summary
ATC: American Tobacco Campus
AUTH: Authorization
AVP: Assistant Vice President or Associate Vice President
AVS: Address Verification System
AWN: Administrative Women's Network

B
B&B: Biostatistics and Bioinformatics Department
B@D: Buy@Duke (Procurement program)
BAA: Business Associate Agreement
BAN: Billing Account Number
BAR: IDX Billing & Accounts Receivable System
BBP: Business-to-Business Procurement
BCBS: Blue Cross/Blue Shield
BN: Batch Number
BFR: Budget and Financial Reporting (code)
BIA: Business Impact Analysis
BIAC: Duke-UNC Brain Imaging and Analysis Center (in SOM)
BIRCHW: Building Interdisciplinary Research Careers in Women's Health
BME: Biomedical Engineering
BD: Board of Directors (of Duke University Health System)
BOM: Board of Managers (of the Private Diagnostic Clinic, PLLC)
BOOST: Building Opportunities and Overtures in Science and Technology
BOT: Board of Trustees (of Duke University)
BPAs: Best Practice Advisories
BPS: Budget Planning and Simulation
BSC: Balanced Scorecard

C

C/A: Contractual Adjustment
C/AC: Compliance/Audit Committee (of the DUHS Board of Directors)
CADGE: Center for Arts, Digital Culture and Entrepreneurship at Duke
CAEAS: Committee on Assessment of Educational and Administrative Support
CALS: Continuous Acquisition and Life Cycle Support
CAMC: Central Administration Management Center
CAPA: Corrective and Preventative Action
CAPS: Counseling and Psychological Services
CAR: Clinical Account Request Database
CARL: Clinical and Research Laboratory Building
CAS: Cost Accounting Standards
CO: Central Business Office
CBR: Credit Balance Resolution
CT: Computer-Based Training
CBU: Clinical Business Unit
CC: Cost Center
CCE: Common Clinical Editor (online grouper)
CCF: Central Core Facility
CCFP: Center for Child and Family Policy
CCITSE: Common Criteria for Information Technology Security Evaluation
CCO: Chief Compliance Officer
CCOW: Common Clinical Object Working Group
CCU: Coronary Care Unit
CCWS: Common Clinical Workstation
CDA: Confidential Disclosure Agreement
CDE: Clinical Data Editor (old online grouper)
CDE: Clinical Data Editor
CDM: Charge Description Master File
CDN: Controlled Directory Number
COD: Care Delivery Organization
CDR: Clinical Data Repository
CDS: Center for Documentary Studies or Clinical Decision Support
CDS: Centralized Device Services and Support in OIT
CEE: Civil and Environmental Engineering
CEN: Clinical Encounter Number
CEO: Chief Executive Officer
CFAR: Center for AIDS Research
CFL: Center for Living
CFO: Chief Financial Officer
CGMT: Campus Grants Management Team (in the Office of the Vice Provost for Research)
CHAMPS: Civilian Health and Medical Program of the Uniformed Services
CHAVI: Center for HIV/AIDS Vaccine Immunology
CHAVI-ID: Center for HIV/AIDS Vaccine Immunology and Immunogen Discovery
CHC: Children's Health Center
CHG: Center for Human Genetics
CHGV: Center for Human Genome Variation
CHO: Chief Health Information Officer
CHR: Chief Human Resources Officer
CICS: Customer Information Control System
CIEMAS: Center for Interdisciplinary Engineering, Medicine and Applied Sciences (Fitzpatrick Center)
CIO: Chief Information Officer
CIRIUS: Hospital UB Claims Scrubber System
CISO: Chief Information Security Officer
CIT: Center for Instructional Technology - also 'Learning Innovation'
CLA: Corporate License Agreement
CM: Configuration Management
CMB: Cell and Molecular Biology
CMIO: Chief Medical Information Officer
CMO: Chief Medical Officer
CMS: Content Management System or Centers for Medicare & Medicaid Services (a federal entity)
CNO: Chief Nursing Officer
COB: Coordination of Benefits or Close of Business
CODA: PDC General Ledger
COI: Conflict of Interest
COIOC: Conflict of Interest Oversight Committee
CONTDAY: Daily job that builds the CTL-M schedule for the following day
COO: Chief Operating Officer
COPAY: Co-payment
CPDC: Community PDC
CPOE: Computerized Physician Order Entry
CPPD: Centralized Practice Plan Directors
CRA: Certified Research Administrator
CRC: Clinical Research Coordinator
CRMS: Clinical Research Management System
CRSO: Clinical Research Support Office
CRTP: Clinical Research Training Program
CRU: Clinical Research Unit
CS: Campus Services
CSFC: Clinical Science Faculty Council
CSIRT: Computer Security Incident Response Team
CSML: Course in Scientific Management & Leadership
CTBO: Clinical Trials Billing Office
CTMS: Center for Theoretical and Mathematical Sciences
CTQA: Clinical Trials Quality Assurance
CTSA: Duke Clinical and Translational Science Award
CTSI: Duke Clinical and Translational Science Institute (in SOM)
CY: Calendar Year

D

D@W: Duke at Work (web portal)
DAA: Duke Alumni Association
DACA: Duke Office of Durham and Community Affairs (formerly DARA)
DADD: Duke Alumni Development Database
DART: Duke Administrative Reform Team
DASC: James E. Davis Ambulatory Surgical Center
DBA: Database Administration
DCBSM: Duke Center for Brain and Spine Metastasis
DCCC: Duke Cancer Center or Duke Connected Care or Durham Casualty Company or Department Communication Coordinators
DCE: Duke Clinical Enterprise
DCEC: Duke Childrens Evaluation Center
DCI: Duke Cancer Institute (in SOM)
DCIC: Duke Cancer Institute Center
DCIT: Duke Center for International Development
DCIHI: Duke Center for Health Informatics
DCORE: Duke Council on Race and Ethnicity
DCRC: Duke Consultation and Referral Center
DCRI: Duke Clinical Research Institute
DCRU: Duke Clinical Research Unit
DDS: Duke Divinity School
DE: Dictionary Entry
DEC: Duke Eye Center
DECO: Duke Ethics and Compliance Office (merged with OIA in May 2015 to create OARC)
DEDUCE: Duke Enterprise Data Unified Content Explorer
DEFT: Duke Elder Family Training Center
DEMAN: Duke Entertainment, Media & Arts Network
DEPRU: Duke Early Phase Clinical Research Unit (in DCRI)
DERI: Duke Engineering Research Institute
dFac: Duke Faculty (the Financial Services system of record for all faculty appointment history)
DFEC: Duke Financial Economics Center
DFELL: Duke Free Electron Laser Laboratory
DFI: Depository Financial Institutions
DGHI: Duke Global Health Institute (in SOM)
DGIN: Doing Good in the Neighborhood (program)
DHAS: Duke Health Access Services
DHCC: Duke Health Community Care
DHCH: Duke HomeCare and Hospice
DHE: Duke Health Enterprise
E&O: Engineering and Operations
EAP: Employee Assistance Program
eAPCR: Electronic Accounts Payable Check Request
EBAT: Employee Behavior Assessment Team
ECE: Electrical and Computer Engineering
ECRT: Effort Certification and Reporting Technology
ED: Emergency Department
EDC: Electronic Data Capture
EDI: Electronic Data Interchange
EDM: Electronic Document Management
EFT: Electronic Funds Transfer
eGRC: Enterprise Governance, Risk and Compliance
EHR: Electronic Health Record
eIRB: Electronic Institutional Review Board
EJR: Expected Job Results
EMAIL: Electronic Mail
EMR: Electronic Medical Record
EOB: Explanation of Benefits
EOC: DUHS Enterprise Operations Council
EHR: Employee Occupational Health and Wellness
ePHI: Electronic Protected Health Information (sometimes referred to as Electronic Patient Health Information)
EPIC: Evidence-based Practice Implementation Center
eRA: Electronic Research Administration
ERA: Electronic Remittance Advice (payment notification)
ERM: Enterprise Risk Management
ERN: Electronic Research Notebooks
EROC: Executive Research Oversight Committee
ERP: Employees’ Retirement Plan
ESS: Enterprise System Support
ET&R: Employee Travel & Reimbursement
EU GDPR: European Union General Data Protection Regulation (implemented May 2018)
EULA: End-User License Agreement
EVP: Executive Vice President
EWB: Engineers Without Borders
EWH: Engineering World Health

F

F&A: Facilities and Administrative Costs
F2F: Face-to-Face
FAM: Financial Assessment and Management
FAQ: Frequently Asked Questions
FC: Financial Class (Duke Hospital)
FCC: Financial Care Counselor
FCIMAS: Fitzpatrick Center for Interdisciplinary Engineering, Medicine and Applied Sciences (a/k/a CIEMAS or Fitzpatrick Building)
FCS: Financial Counseling Status
FDA: U.S. Food and Drug Administration
FERPA: Family Educational Rights and Privacy Act
FH: Franklin Humanities Institute
FIFO: First In, First Out (financial acronym; common cash term)
FIP: Fitzpatrick Institute for Photonics (interdisciplinary institute in Pratt School of Engineering that studies light)
FMCH: Family Medicine and Community Health
FMD: Facilities Management Department
FMLA: Family Medical Leave Act
FPO: Facilities Planning and Operations
FRPM: Financial Research Practice Manager
FSC: Financial Status Classification
FTP: File Transfer Protocol
F/U: Follow Up
FY: Fiscal Year
FYE: Fiscal Year End
FYTD: Fiscal Year to Date

G
GAP: General Accounting Procedures
GCB: Center for Genomic and Computational Biology (in SOM)
GCC: General Computer Controls
GCP: Good Clinical Practices
GDPR: General Data Protection Regulation (European Union implemented May 2018)
GIM: General Internal Medicine (Division in the DOM)
G/L: Duke General Ledger System
GME: Graduate Medical Education
GMS: Graduate Medical School
GPSC: Graduate & Professional Student Council
GRID: Duke Center on Genomics, Race, Identity and Difference (in SSRI)
GSA: Graduate Student Affairs
GSAAC: Graduate Student Affairs Advisory Committee
GSRC: Genome Science Research Center
GUI: Graphical User Interface

HAL: Humans and Autonomy Lab (in Pratt)
HBC: Hospital-based Clinic
HCC: Hierarchical Condition Categories
HCFA: Health Care Financing Administration
HCPCS: HCFA Common Procedure Coding System
HDM: Health Data Maintenance (3M Coding System)
HDS: Health Data Systems (Per-Se)
HCN: Health Insurance Claim Number
HIPAA: Health Insurance Portability and Accountability Act
HITECH: Health Information Technology for Economic and Clinical Health Act
HL7: Health Level 7 Interface Protocol
HLLAPI: High-Level Language Application Programming Interface
HMO: Health Maintenance Organization
HPPI: Siemens Hospital Profile
HPTS: High Performance Transaction System
HR: Human Resources
HRA: Health Risk Assessment
HRIC: Human Resource Information Center
HRL: Housing and Residence Life
HRPP: Human Research Protection Program
HSP: Human Subjects Protection
HSRC: Human Subject Research Compliance
HTML: Hypertext Markup Language
HTTP: Hypertext Transfer Protocol
HVP: Healthcare Vertical Portal
Hyland Onbase: Workflow Management System

I
MACC: Multi-Specialty Ambulatory Care Center
MAG: Mobile App Gateway
MCEC: Medical Center Executive Committee
MC: Maestro Care
MC3: The Marcus Center for Cellular Cures (in SOM)
MCO: Managed Care Organization
MDC: Medicaid
MDE: MDeverywhere
MDR: Medicare
MECA: Medical Education Capture and Access
MEDB: Medicare Part B
MEDITECH: Medical Information Technology, Inc.
MELIG: Medicaid Eligibility Lookup Program
MEMS: Mechanical Engineering and Materials Science
MEng: Master of Engineering
MFA: Multi-factor Authentication
MMCI: Master of Management in Clinical Informatics
MNMC: Medicine and Nursing Management Center
MOB: Medical Office Building
MOU: Memo of Understanding
MRC: Multicultural Resource Center
MRN: Medical Record Number
MSP: Medicare Secondary Payer
MSPQ: Medicare Secondary Payer Questions
MSRB: Medical Sciences Research Building
MSSP: Medicare Shared Savings Program
MTA: Material(s) Transfer Agreement
MTD: Month-to-Date
MUMPS: Massachusetts (General Hospital) Utility Multi-Programming System

N
NAC: Network Access Controls
NCAG: New Creation Arts Group (Divinity School)
NDW: Novius Data Warehouse
NEIC: National Electronic Information Clearinghouse
NEMB: Notice of Exclusion for Medicare Benefits
NHID: National Healthcare Identifier
NIH: National Institutes of Health
NMA: Nasher Museum of Arts
NOA: Notice of Admission
NSF: National Science Foundation
NSO: New Staff Orientation
NSOE: Nicholas School of the Environment
NUBC: National Uniform Billing Committee
NUS: National University of Singapore (Duke & NUS have a joint Graduate Medical School)
OA: Other Adjustment
OARC: Office of Audit, Risk and Compliance
OARQ: Office of Regulatory Affairs and Quality
OASIS: Office of Academic Solutions and Information Systems (formerly ORI)
OAWA: Office of Animal Welfare Assurance
OCRC: Office of Corporate Research Collaboration (now Office of Research Contracts)
OCRD: Office of Campus Research Development
OCS: Office of Communication Services
OE: Open Enrollment
OESO: Occupational and Environmental Safety Office
OIA: Office of Internal Audits (merged with DECO in May 2015 to create OARC)
OIE: Office for Institutional Equity
OIT: Office of Information Technology
OLC: DUHS Operations Leadership Committee
ONC: Office of News & Communications
OnCore: Online Collaborative Research Environment
OO: Oversight Organization
OON: Out of Network
OPPAP: Office for the Promotion of Physician Assistant Practice (created in 2019 in the PA Division, Dept of Family Medicine & Community Health)
OPS: Office of Postdoctoral Services
ORA: Office of Research Administration (Medical Center)
ORAQ: Office of Regulatory Affairs and Quality
ORC: Office of Research Contracts
ORI: Office of Research Informatics (name changed to OASIS Sept. 2019)
ORL: Operating Room Liaison
ORS: Office of Research Support (Campus)
OSCP: Other Support Current and Pending
OSP: Office of Sponsored Programs (name changed to PAFM)
OVPFA: Office of the Vice Provost for Faculty Advancement
OVPR: Office of the Vice Provost for Research
OWA: Outlook Web App

P
P&P: Pay and Performance
P-Card: Duke's Procurement Card
PA: Patient Accounting
PACE: Protected Analytic Computing Environment
PAFM: Post-Award Financial Management Office (formerly OSP)
PAM: Privileged Access (or Account) Management
PAMC: Provost Area Management Center
PAR: Periodic Automatic Replenishment
PAIRISS: Program for Advanced Research in the Social Sciences
PAS: Personal Assistance Service or Provost Academic Support
PASSPORT: Eligibility System
PBM: Pediatric Bone Marrow Transplant
PC: Patient Control Number
PCOA: President's Council on Black Affairs
PCP: Primary Care Physician
PCS: Paperless Collection System
PDA: Personal Digital Assistant
PDC: Private Diagnostic Clinic, PLLC
PDF: Portable Document Format
PDI: Professional Development Institute
PDSS: Professional Development Seminar Series
PEOT: Patient Experience Oversight Team
PEP: Performance Evaluation and Planning form
PEROS: Duke's Employee Discount Program
PFF: Preparing Future Faculty
PGP: Pretty Good Privacy
PHI: Protected Health Information (sometimes referred to as Patient Health Information)
PHMO: Population Health Management Office
PI: Principal Investigator
PIA: Privacy Impact Assessment
PII: Personally Identifiable Information
PIN: Personal Identification Number
PLB: Provider Level Adjustment on Payor Remittances
PM: Siemens' Patient Management (Invision)
PMI: Protected Medical Information
POE: Physician Order Entry
PORT: PDC Outcomes Research Team
POS: Point of Service
POO: Preferred Provider Organization
PPOS: Passport OneSource Eligibility System
PRA: Privacy Risk Assessment
PRDN: Protected Research Data Network
PRINS: Profile Insurance Master
PRM: Payor Responsibility Master File
PRMO: Patient Revenue Management Organization
PRTBTC: Preston Robert Tisch Brain Tumor Center (in DUH)
PSA: Patient Service Associate or Personal Service Agreement
PSCQ: Patient Safety and Clinical Quality
PSSC: DHTS Privacy Security Steering Committee
PST: Patient Status Transfer (Invision)
PTO: Paid Time Off
PTS: Parking and Transportation Services
PWIM: Program for Women in Internal Medicine

Q
QAR: Quality Assessment Review
QMF: Query Management Facility

R
R/3: SAP System (real-time, 3-tier)
R&R: Rewards and Recognition (a division of Duke HR)
RA: Remittance Advice
RAA: Research Administration Academy
RACI: Research Administration Continuous Improvement
RAD: Research Application Development (a team within ORI)
RAI: Research Administration Institute
RAS: Report Automation System
RASR: Research Administration Support Resource (SOM grants)
RCAC: Research Computing Advisory Council
RCC: Research Computing Center (Telcom Building) or Research Costing Compliance
RCH: Raleigh Community Hospital
RCR: Responsible Conduct of Research (Graduate School degree requirement)
RCSC: Risk and Compliance Steering Committee
RDSP: Research Data Security Plan
REACH (Equity Center): Duke Center for Research to Advance Health Equity
REDCap: Research Electronic Data Capture (web application)
REG: Registration
REMEDY: Recovered Medical Equipment for the Developing World
REQ: Required
RIO: Research Integrity Office (eff 2019, part of DOSI)
RLHS: Resident Life and Housing Services
RMT: Research Management Team
ROD: Record of Destruction
ROI: Return on Investment
RPM: Research Practice Manager
RQMP: Research Quality Management Program
RTF: Rich Text Format
RTIF: Return Transaction Interface Facility

S
SaaS: Software as a Service
SAE: Serious Adverse Event (in research)
SAP: Duke's payroll and financial system
SBAR: Situation-Background-Assessment-Recommendation
SBR: Site-Based Research
SCAC: Scalable Computing Advisory Committee (a committee of the RCAC)
SCAP: Scientific Culture and Accountability Plan
SCHED: IDX Appointment Scheduling System
SCHIP: State Children's Health Insurance Program
SEAL: Signature and Delegation of Authority Log
SEI: Sensitive Electronic Information
SEPC: Special Events Planning Council (Duke's Special Event Planners)
SHAPE: Sexual Harassment and Assault Prevention and Education
SHC: Strength, Hope, and Caring program
SIR: Security Incident Response
SIS: Student Information Services and Systems
SLG: Senior Leadership Group OR Security Liaisons Group OR Scientific Leadership Group
SLR: Staff and Labor Relations (a division of Duke HR)
SMIF: Shared Materials Instrumentation Facility
SMS: Siemens Medical Solutions
SMTP: Simple Mail Transfer Protocol
SOC: Security Operations Center
SOD: Segregation of Duties
SOM: School of Medicine
SON: School of Nursing
SORF: Surgical Oncology Research Facility
SOT: Solid Organ Transplant
SPARC: Sponsored Programs Assurance and Research Compliance (an OARC team)
SPD: Sterile Processing Department
SPM: A Microsystems, Inc. system used in SPD
SPOC: Single Point of Contact
SPS: Sponsored Projects System
SRA: Sponsored Research Agreement
SRS: Safety Reporting System
SSN: Social Security Number
SSPACISS: Statistical Signal Processing Applied to Cochlear Implants and Subsurface Sensing
SSPP: Sanford School of Public Policy
SSRI: Social Science Research Institute
STAR: Space Tracking and Reporting
STEM: Science, Technology, Engineering & Math
TBOC: Trinity Board of Visitors
TCE: Transmission Control and Errors (Siemens daily report of errors from batch processing)
TCO: Total Cost of Ownership
TERID: Terminal ID
TES: Transaction Editing System
TGS: The Graduate School
TIN: Tax Identification Number
TIP: Talent Identification Program
TMAD: This Month at Duke
TOF: Transforming Our Future (DUHS initiative)
TOS: Type of Service
TQMS: Total Quality Management System
TRHT: Duke Truth, Racial Healing and Transformation Campus Center
TSCH: (The Mary Duke Biddle) Trent Semans Center for Health Education
TTS: Trinity Technology Services
TUNL: Triangle Universities Nuclear Laboratory

U
UB: Uniform Bill
UC: Unapplied Cash
UDV: University Development
UG: Uniform Guidance (officially "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards" issued by the U.S. Office of Management & Budget)
UIC: University Institutes and Centers:
UPEF: Undergraduate Program Enhancement Fund
UPGG: University Program in Genetics and Genomics
UPIN: Universal Physician Identification Number
UPIRTSO: Unanticipated Problems Involving Risks to Subjects or Others (in clinical research)
URS: Undergraduate Research Support
USP: University Scholars Program

V
VA: Veterans' Affairs
VBA: Visual Basic for Applications
VBPI: Value-Based Performance Improvement
VC: Vice Chancellor or Vice Chair
VIP: Vertical Integration Program
VOP: Voice Over Internet Protocol (Duke phones)
VPN: Virtual Private Network

W
WAN: Wide Area Network
W@D: Working@Duke
WBSE: Work Breakdown Structure Elements
WC: Workers' Compensation
WCS: Work Culture Survey
WF: Workflow
WIN: Women's Impact Network
WWW: World Wide Web

X

Y
YTD: Year-to-Date

Z

OTHER
1:1 One-on-One
25Live: Duke Event Management scheduling system
277: Specific format of Health Care Claims Notification
835: A specific format of an Electronic Remittance Advice (payment notification)
837: Specific format of Health Care Claims Transaction Set
1040: A specific format of an Electronic Remittance Advice (payment notification)
4010: Specific format of an Electronic Remittance Advice