

Nickipedia - Life at the Nicholas School

FREQUENTLY USED PAGES
EVENT CALENDARS
NicDig Submission Form
Student Announcements
Course Reviews
New Student FAQ
Site Map
How To Add Content
Program Advising Resources
Course Reviews
Program Advising
Joint Degree Advising
Other Duke/Durham Courses
UNC/NCSU/NCCU Courses
Nicholas PhD Program (NetID required)
Student Life
Nicholas School Student Council (MEM)
Student Groups and Projects
Life in Durham
Life in Beaufort
Life at Nicholas
International Students
How We Live Green!
North Carolina's Environment
Posting Boards
NicDig Submission Form
Student Announcements
Career Services Postings (NetID required)
Carpool/Rideshare Postings
Lost and Found
Nickslist (Classifieds)

Using Nickipedia
How to Add Content
Site Map
Masthead

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Need help? Email [Nicki Admin](#)

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Office of Academic and Enrollment Services

<http://www.nicholas.duke.edu/people/students/admitted/office-of-enrollment-services>

Durham Campus Academic and Enrollment Staff

- Cynthia A. Peters, **Assistant Dean**, petersca@duke.edu
- Joseph Scarfo, **Associate Director**, scarf002@duke.edu
- Erika Lovelace, **Program Coordinator**, e.love@duke.edu
- Alisa Meints, **Staff Assistant**, alisa.meints@duke.edu
- Suzanne Smith, **Admissions Officer**, suzanne.m.smith@duke.edu
- Gerrin Harrison, **Admissions Officer**, gerrin.harrison@duke.edu
- Leslie Pardue, **Professional Studies**, lpardue@duke.edu
- Marianne Drexler, **Program Coordinator**, marianne.drexler@duke.edu; Office, 107 Old Chemistry building

Note: All staff is located in the Levine Science Research Center, office suite A116, unless otherwise noted.

Beaufort Campus Academic and Enrollment Staff

- Lauren Stulgis, **Program Coordinator (CEM Program)**, Duke Marine Lab; lauren.stulgis@duke.edu
- Helen Nearing, **Academic Services**, Duke Marine Lab; hnearing@duke.edu
- Katie Wood, **Undergraduate Programs**, Duke Marine Lab; katie.wood@duke.edu

Academic and Enrollment Services is able to answer questions about:

- Academics
 - Recruitment
 - Registration
 - Prerequisites
 - Curriculum Information
 - Master's Project Guidance
 - Concurrent Degrees
- Student Life
 - Life on Durham/Beaufort campuses
 - Liaison for International Students
- Financial Aid
 - Assistantship Awards
 - FAFSA (Free Application for Federal Student Aid)
 - Work Study
 - Student Loans
- Graduation
 - Degree Requirements
 - Recognition Ceremony

Duke University's Registrar Office

For information about Transcripts, the Academic Calendar, and ACES, visit the [Registrar's Office webpage](#).

Career Services

<http://www.nicholas.duke.edu/career/>

Enrollment Durham Campus Career Services Staff

- Karen Kirchof, **Assistant Dean**, kgki@duke.edu
- Glenda Lee, **Associate Director**, gslee@duke.edu
- Rhonda Sarmento, **Senior Career Services Specialist**, rhonda.sarmento@duke.edu
- Thelma Jernigan, **Staff Assistant**, tejernig@duke.edu

Note: All staff is located in Levine Science Research Center, Office Suite A108

Academic and Enrollment Services is able to answer questions about:

- Employment, Internship, and Fellowship Opportunities
- Scholarships
- Research Grants
- Professional Development

Office of Information Technology

<http://www.nicholas.duke.edu/it/>

Durham Campus Information Technology Contact Information

- Levine Science Research Center, Office A141
- 919-613-8148
- Contact Nicholas Information Technology: it@nicholas.duke.edu

Beaufort Campus Information Technology Contact Information

- BRL 116
- 252-504-7599
- marineit@nicholas.duke.edu

Information Technology is able to answer questions about:

- Audio Visual Equipment
- Video Conferencing and Telepresence Technology
- Computer Labs
- Email and Mailing Lists
- Hardware and Software
- Printing

Duke Office of Information Technology Contact Information

- <http://oit.duke.edu/>
- 919-684-2200
- [Contact Duke OIT](#)

Duke Computer Store

- <http://www.dukestores.duke.edu/cpustore/>
- 919-684-8956
- Located within the Bryan Center's Campus Store
- cpustore@duke.edu

Duke Computer Store is able to help with:

- Computer Repair
 - Duke Computer Advantage Warranty
 - Dell, Lenovo, and Apple computers and accessories
 - Software
-

Parking and Transportation Services

<http://parking.duke.edu/>

Duke Parking and Transportation

- Office Hours: Monday through Friday, 7:30 am - 3:00 pm
- 919-684-7275
- tranpark@duke.edu

Duke Parking and Transportation is able to help with:

- [Alternative Transportation](#)
 - [Carpooling](#)
 - [City and Regional Transit](#)
 - [Bull City Connector](#)
 - [Bicycling](#)
 - [WeCar](#)
- [Parking](#)
- [Buses and Vans](#)

Visit the [Forms and Applications](#) site to manage your parking information.

University Dining Services

<http://studentaffairs.duke.edu/dining>

For a list of places to eat on campus, visit the [Venues and Menus](#) page.

Student Health Services

Please refer to the [Duke Student Health Center](#) Nikipedia page.

Duke University Union

<http://duke.org/>

For information about upcoming events, such as musics, arts, and films, visit [Duke University Union](#) for an up-to-date calendar of events.

Duke University Blue Devils

<http://www.goduke.com/>

For information about upcoming sporting events, visit the [Duke Sports](#) page.